

Citizen Outreach Group

July 10, 2007

3rd floor Commissioners Conference Room
27 East Vermijo Avenue
Colorado Springs, CO 80903

Minutes for July 10, 2007 :

Proceedings were audio-taped and are the official record of the meeting

Attendees:

Jan Doran, Francine Hansen, Sue Crozier, Amy Lathen, Gary Nance, Joe Salute, and Lois Blackwell. Conrad Schaap and Bob Null were excused.

Other attendees:

Bailey Becker, Public Communications Department;
Adam Northam, Public Communications Department
Imad Karaki, Director of Employee Benefits and Medical Services
County Commissioner Sallie Clark

Meeting notes:

1. Chairman Jan Doran called the meeting to order at 9:38 AM.
2. Roll was taken.
5. Minutes from June 13, 2007 and June 26, 2007 were approved as written. Motion by Amy Lathen. Second by Lois Blackwell.
6. Citizen College
Francine Hansen passed out the final draft of the schedule and applications including information about the college. The committee agreed that yellow was the color of choice for the covers. Applicants may apply on-line or with hard copy. Our budget is \$6000. She reported that Terry Harris has made a one-time "special" donation of \$1000, perhaps for professional videotaping of the college sessions. Sallie Clark stated that because of the old equipment the county currently has, it is difficult to put the previous session video on other media. Amy might know of someone at the college who could videotape for us this year.
Imad suggested that a good project for the COG would be to get materials about county government on media to distribute to schools and civic organizations. Sallie reported that there are power point presentations on several topics with voiceovers that we could capture on video media.
Motion by Joe Salute to approve the application format. Second by Amy Lathen. Motion approved.
Most sessions will be at the Pikes Peak Regional Development Center. Different COG members will do the set-up for each session. Members signed up for their sessions. Lois Blackwell will do registration at each session. A caterer has not been picked yet. Binders with information from the county departments will probably be assembled at the August meeting. Applications will be printed and ready prior to the county fair.
Sallie Clark stated that she will assist Jan with her update to the BOCC at their July 19th meeting.

7.. El Paso County Fair Booth

Sue Crozier passed out El Paso County Fair schedule, passes and maps. Adam showed us the banner that will back the booth at the fair. The schedule was finalized. Gary suggested looking into pins for the COG similar to the county pins. Bailey will look into that as to prices and availability. Jan will get the map mounted on foam board. The committee decided to not do business cards at this time. Sue will mail Conrad's and Bob's passes and maps. Joe, Jan and Sue will do the set-up on the 20th.

8. Volunteer Appreciation Reception

Sallie Clark reported that the reception will be at El Pomar on September 14, 2007 at 5:30 PM. Sue and Lois volunteered to do sign-in for guests. Parking, signs, greeting guests were discussed. Approximately 400 volunteers and their spouses were invited. 300-400 people are expected. The menu will include appetizers and a wine and beer bar. El Pomar is paying for the alcohol. Certificates of Appreciation for the volunteers will be given to the chairman of each board and their members will be asked to stand at the reception. There will be giveaways for restaurants cards and other items. COG members are asked to get one gift item each.

9. Other Business

Sallie Clark reported that KKTU would like small focus group input on how the media can be more effective with news and community coverage. They have requested 30 minutes to speak to us at one of our meetings. COG vacancies are being advertised.

10. The next meeting will begin at 9:30 AM on August 14, 2007. The Meeting was adjourned at 11:23 AM.