

Citizen Outreach Group

August 14, 2007
3rd floor Commissioners Conference Room
27 East Vermijo Avenue
Colorado Springs, CO 80903

Minutes for August 14, 2007 :

Proceedings were audio-taped and are the official record of the meeting

Attendees:

Jan Doran, Francine Hansen, Sue Crozier, Amy Lathen, Gary Nance, Joe Salute, Lois Blackwell, Conrad Schaap and Bob Null.

Other attendees:

Bailey Becker, Public Communications Department;
Adam Northam, Public Communications Department
Imad Karaki, Director of Employee Benefits and Medical Services
County Commissioner Sallie Clark
Jeri Lucien, guest

Meeting notes:

1. Chairman Jan Doran called the meeting to order at 9:40 AM.
2. Roll was taken.
4. Citizen Comments – Jeri Lucien stated that she enjoyed the Citizen College last year. She appreciates the efforts of our members and has applied to be a COG member.
5. Minutes from July 10, 2007 were approved as written. Motion by Bob Null. Second by Gary Nance.
6. Debrief of Fair Booth – Sue Crozier thanked everyone for their participation and long hours in the booth at the El Paso County Fair. The members agreed it was worthwhile to do and that we made important contacts with citizens.
7. Citizen College - Francine Hansen passed out the final draft of the schedule and applications including information about the college. She had made a few changes and additions to the schedule since our last meeting. The deadline had been extended for applications so binders would not be put together at this meeting. A meeting to do the binders was scheduled for August 24 at 9:30 in the 4th floor conference room. Imad stated that a few power point presentations were still needed from some department heads. Videotaping is still needed for venues other than the Regional Development Center. The \$1000 donated by Terry Harris will be used to package the videos to send out to schools and other interested groups. We have 25 students so far plus some students from UCCS. Members volunteered to contact area high schools plus PPCC for additional students. Bailey read the current applicants names. Sue will remind the Gazette reporter about the college.
Logistics - Mollica's is catering all the meals for the college. Conrad, Francine and Jan will pick up the food, coffee and other supplies. The brown bin with supplies is at the PPRDC; the coffee pots and coolers will be stored there as well. Francine will make a checklist of instructions for set-up and clean-up. The third session will be at the county DOT. They will provide the coffee, coolers and ice. We will need some supplies from the

brown bin including the heating tray. There will be no check-in table at DOT or the jail. When we hold the session at the county building, we will need to take supplies from PPRDC downtown and back. We agreed we need water and not soda. Francine will get 15 cases of water and store it at Regional.

Imad reported that he, Bailey, Julie and Trudy will also volunteer to help with each session. They will set up tables and other support items. The new digital video has been ordered. Since this college will have some people from the media attending, there was discussion as to how we wish to handle them as students.

Sallie Clark expressed concern that there seem to be too many "citizen colleges" at the same time, i.e. Sheriff's, County Clerk's, and D.A.'s. She also suggested sharing the our graduation lists with these other officials. Jan stated that after our college this year, we should coordinate with the Sheriff, DA and County Clerk to share lists of graduates and timing of the colleges. Joe stated that we need an "academic schedule" for the year. Iamd stated that UCCS, PPCC and CC are all giving some college credit this year. Sallie suggested that we continue to outreach to the schools about teaching about local government; perhaps at "kids citizen college" could be offered at some point.

Francine reminded everyone of the importance of collecting the class evaluations after each session.

8. Volunteer Appreciation – El Pomar Penrose Pavillion, September 14, 2007 ,5:30 – 7:30 PM

Commissioner Sallie Clark reported that 250 – 500 are expected to attend. Many county employees are on the planning team. COG members were encouraged to attend the planning meetings being held now. She is talking with the media and working on sponsors. Approximately \$10,000 is needed for food and other necessities for the event.

9. Other Business –

Adam took a formal picture of the COG in the lobby and also informal pictures during the meeting.

COG pins and volunteer pins are ordered.

COG Applicants – Sallie stated that she wanted to interview the applicants and also to possibly appoint some alternates.

Conrad announced the meeting of the Falcon/Peyton Small Area Master Plan Committee meeting on Wednesday, August 15, at 5:30 at Falcon High School.

10. The next meeting will begin at 10 AM on September 11, 2007. The Meeting was adjourned at 11:12 AM.